

Job title	Supervisor
Responsible to	Service Manager
Responsible for	Designated care & support staff

## CRITERIA

The criteria in this person specification relates to the corresponding job description and therefore should not be read in isolation.

ESSENTIAL	DESIRABLE
<b>PERSONAL QUALITIES</b>	
Integrity Compassion Respect Ability to perform care and/or support duties Ability to work unsupervised and under pressure Ability to respect and maintain confidentiality	Desire to make a positive difference to the lives of others
<b>QUALIFICATIONS &amp; TRAINING</b>	
SVQ3 in Health & Social Care, and PDA in Supervision, or equivalent Willingness to undertake further training	Willingness to undertake further SVQ training
<b>KNOWLEDGE, SKILLS &amp; EXPERIENCE</b>	
Good oral and written English communication skills – to enable safe and effective communication with clients, colleagues and care partners Experience of working with vulnerable people Experience of carrying out social and/or personal care to a high standard Experience of helping develop junior staff, including on-the-job training/instruction Good understanding of adult protection issues Good understanding of the National Care Standards An understanding of the needs and rights of older people	Previous experience of social care at a senior level Experience of co-ordinating personal care plans and ensuring services are provided as instructed Experience of undertaking care assessments/reviews Experience of administering medication Good understanding of the Care Inspectorate regulatory function Understanding of practice development / support & supervision of staff Willingness to undertake co-ordinating duties on a shared basis, following appropriate training
<b>OTHER</b>	
Willingness and ability to become a member of PVG scheme for adults Flexible approach to work Current driving licence Access to a roadworthy vehicle with insurance for work purposes	Member of PVG scheme for adults

Please note that this person specification and the job description to which it relates will be subject to continuing review and development and therefore may change.